



# Spending Quick Guide

## Title VI

### About

Title VI programs are funded through Part A/B and/or Part C grants for the provision of nutrition, supportive services, and caregiver support services for American Indian, Alaskan Native, and Native Hawaiian elders.

The purpose of this guide is to help identify the many different ways that these funding options may be used to support Title VI operations.

### Instructions

Click the "Search Guide" box below or at the end of each page to keyword search, or select the category that you would like to view from the Main Menu below and click any "Return to Main Menu" button at the end of each page to return and select a different category. Please note that some spending categories may contain additional sub-categories.

The supplies and services described in this guide do not represent a complete list of every type of allowable expense for Title VI programs. They are a compilation of the most common expenditures found throughout Title VI operations. The descriptions in (parentheses) provide additional information or examples. All expenditures must be for official program use only. Please let us know if you have any questions or require clarification about fiscal policy, categories, items, or expenditures not covered in this guide.

## Spending Categories

### Main Menu



Congregate  
Meals

Home-Delivered  
& Grab-and-Go  
Meals

Gardening

Caregiver  
Support

Elder Health  
& Wellness

Transportation

Office & Facilities

Employees  
& Training

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.  
 (2)\* Requires ACL approval prior to purchase.  
 (Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services  
**Part C:** Title VI - Caregiver Support


## Congregate Meals

### Supplies & Equipment

### Funding

Carbon Monoxide/Smoke Detectors	Part A/B
Cook & Kitchen Uniforms	Part A/B
Cooking Caps or Hairnets	Part A/B
Cut Resistant Safety Gloves	Part A/B
Cutting Boards	Part A/B
Dining Room Chairs	Part A/B
Dining Room Tables	Part A/B
Dish Drying Rack (commercial)	Part A/B
Dishware (regular, adaptive)	Part A/B
Dishwasher (2)* (commercial)	Part A/B
Dishwashing Gloves	Part A/B
Fire Extinguishers	Part A/B
First Aid Kits (for restaurants, kitchens)	Part A/B
Fishing Gear & Tackle (lures, nets, reels, rods)	Part A/B
Flatware (regular, adaptive)	Part A/B
Food Prep Counter	Part A/B
Food Processor	Part A/B
Food Storage Containers & Resealable Bags	Part A/B
Freezer (2)* (commercial)	Part A/B
Gas or Electric Grill	Part A/B
Gloves & Masks (disposable or reusable)	Part A/B
Handwashing Sink (dedicated)	Part A/B
Hot Food Holding Cabinet	Part A/B
Ice Maker	Part A/B

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Congregate Meals

### Supplies & Equipment (cont.)

### Funding

Kitchen Fire Suppression System	Part A/B
Kitchen Knives & Sharpening Tools	Part A/B
Microwave	Part A/B
Mixer	Part A/B
Napkins	Part A/B
Oven Mitts & Pott Holders	Part A/B
Oven/Stove (2)* (commercial)	Part A/B
Range/Ventilation System (2)* (commercial)	Part A/B
Recycling Bins	Part A/B
Refrigerator (2)* (commercial)	Part A/B
Safety Displays & Posters	Part A/B
Salad Bar	Part A/B
Serving Utensils	Part A/B
Shelving	Part A/B
Sink (manual dishwashing/compartments, dedicated hand washing)	Part A/B
Slicer	Part A/B
Sneeze Guards	Part A/B
Steam Cooker	Part A/B
Steam Table (2)*	Part A/B
Storage Racks	Part A/B
Table Linens	Part A/B
Temperature Log Charts	Part A/B
Thermometers (food, room, refrigerator, freezer)	Part A/B
Trash Bins	Part A/B
Washer/Dryer (2)* (for uniforms, wash cloths, towels)	Part A/B

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Home-Delivered & Grab-and-Go Meals

### Supplies & Equipment

### Funding

Aluminum Foil Pans	Part A/B
Aluminum/Plastic Wrap (including cutters and holders)	Part A/B
Catering and To-Go Bowls	Part A/B
Concession Food Bags	Part A/B
Cooler Bags	Part A/B
Cutlery (plastic or reusable)	Part A/B
Delivery Uniforms (including headwear, safety vests, shoes)	Part A/B
Food Packaging Tape	Part A/B
Food Pan Carriers (including parts and accessories)	Part A/B
Food Wrap (aluminum, plastic)	Part A/B
Hot/Cold Packs	Part A/B
Insulated Food Catering/Delivery Bags	Part A/B
Labels & Stickers	Part A/B
Lunch Bags	Part A/B
Lunch Boxes	Part A/B
Paper and Plastic Bakeware	Part A/B
Pizza Boxes (including accessories)	Part A/B
Serving Utensils (plastic or reusable)	Part A/B
Shopping Bags	Part A/B
Soufflé/Portion Cups and Lids	Part A/B
Take-Out Boxes/Containers	Part A/B
Take-Out/To-Go Bags	Part A/B
Tamper Evident Packaging	Part A/B
Temperature-Controlled Delivery Vehicle Upfits	Part A/B

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Gardening

### Supplies & Equipment

### Funding

<b>Fertilizer</b>	Part A/B
<b>Garden Fork</b> (spade, pruners, shears, hand trowel, shovel, rake, hoe)	Part A/B
<b>Garden Gloves</b>	Part A/B
<b>Garden Tiller</b>	Part A/B
<b>Pest Control Products</b> (if necessary)	Part A/B
<b>Plant Markers</b> (twine, ties)	Part A/B
<b>Seeds</b> (seedlings, plants)	Part A/B
<b>Soil</b> (mix, compost, top soil)	Part A/B
<b>Testing Kits</b> (soil pH, water quality)	Part A/B
<b>Water Can</b> (hose, sprayer nozzle)	Part A/B
<b>Weeder</b> (mulch, gravel, weed barrier)	Part A/B
<b>Wheelbarrow</b> (garden cart)	Part A/B

## Gardening

### Construction & Maintenance

### Funding

<b>Aquaponic Garden</b> (fish, fish tanks, grow beds, feeder, plumbing)	Part A/B
<b>Container Garden</b> (pots, hanging baskets, window boxes)	Part A/B
<b>Expert Consultation</b> (preconstruction and/or ongoing advisor)	Part A/B
<b>Greenhouse</b> (structure, foundation, benches, shelving)	Part A/B
<b>Hydroponic Garden</b> (hydroponic system, reservoir, water pump)	Part A/B
<b>Labor</b> (garden staff)	Part A/B
<b>Raised or Elevated Bed Garden</b> (lumber, treated wood)	Part A/B
<b>Vertical Garden</b> (framework, felt, fabric pots, trellises, wall anchors)	Part A/B
<b>Systems</b> (cooling, heating, irrigation, lighting/grow lights, ventilation)	Part A/B

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Caregiver Support

### Supplies & Equipment

### Funding

<b>Adaptive Clothing</b> (non-slip shoes/socks, wheelchair pants)	<b>Part C</b>
<b>Adaptive Dishware</b> (non-skid, non-slip, raised edges)	<b>Part C</b>
<b>Adaptive Drinking Aids</b> (holders, no spill, safe swallow, straws)	<b>Part C</b>
<b>Adaptive Eating Utensils</b> (angled, coated, weighted)	<b>Part C</b>
<b>Adult Bibs/Clothing Protectors</b>	<b>Part C</b>
<b>Bath/Toilet/Shower Chairs and Grab Bars/Rails</b>	<b>Part C</b>
<b>Bathing Aids</b> (long-handled washers, safety steps, wash gloves)	<b>Part C</b>
<b>Bed Positioning Aids</b>	<b>Part C</b>
<b>Bedpans</b>	<b>Part C</b>
<b>Children's Clothing</b> (for grandparents raising grandchildren)	<b>Part C</b>
<b>Crutches and Accessories</b> (covers, grips, pads)	<b>Part C</b>
<b>Dressing Aids</b> (for buttons, shoes, socks)	<b>Part C</b>
<b>First Aid Kits/Equipment</b>	<b>Part C</b>
<b>Handwriting Aids</b> (non-slip mats, pen/pencil grips)	<b>Part C</b>
<b>Incontinence</b> (cloths, liners, pads, protective underwear, wipes)	<b>Part C</b>
<b>Lift Chairs</b>	<b>Part C</b>
<b>Lifts/Ramps and Railing</b> (exterior, interior)	<b>Part C</b>
<b>Mattress Overlays</b>	<b>Part C</b>
<b>Medication Reminders</b> (clocks, medication dispensers)	<b>Part C</b>
<b>Mobility Devices</b> (rollators, transport chairs, walkers, wheelchairs)	<b>Part C</b>
<b>Overbed Tables</b>	<b>Part C</b>
<b>Pads/Wraps</b>	<b>Part C</b>
<b>Pagers/Safety Alarms</b>	<b>Part C</b>
<b>Pill Organizers</b>	<b>Part C</b>

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Caregiver Support

---

### Supplies & Equipment (cont.)

### Funding

<b>Pillows</b>	<b>Part C</b>
<b>School Supplies</b> (for grandparents raising grandchildren)	<b>Part C</b>
<b>Seat Cushions</b>	<b>Part C</b>
<b>Sitting/Standing Aids</b> (bars, canes, handles, poles, rails, straps)	<b>Part C</b>
<b>Skin Health</b> (cleansers, creams, lotions)	<b>Part C</b>
<b>Transfer Aids</b> (disks, belts, boards, lifters, slides, slings)	<b>Part C</b>

## Caregiver Support

---

### Home Maintenance

### Funding

<b>Minor Damage/Health Hazard Removal</b> (asbestosis, mold, water)	<b>Part C</b>
<b>Minor Repairs</b> (AC/HVAC, clogs/leaks, electrical, insulation)	<b>Part C</b>
<b>Pest Removal</b>	<b>Part C</b>
<b>Safety Enhancements</b> (ramps, railing)	<b>Part C</b>
<b>Snow Removal</b>	<b>Part C</b>
<b>Yard Work</b> (leaf removal, mowing)	<b>Part C</b>

## Caregiver Support

---

### Provider Assistance

### Funding

<b>Events</b> (caregiver outreach events)	<b>Part C</b>
<b>Professional Counseling</b>	<b>Part C</b>
<b>Respite Care</b> (including adult day programs)	<b>Part C</b>
<b>Summer Camp</b> (for grandparents raising grandchildren)	<b>Part C</b>

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Caregiver Support

### Provider Assistance (cont.)

#### Social Support Groups

#### Funding

<b>Beading</b> (jars, magnifiers, mats, needles, scissors, scoops, thread)	<b>Part C</b>
<b>Quilting</b> (clips, cloth, mats, pins, rippers, rulers, thread, shears)	<b>Part C</b>
<b>Talking Circles</b> (coffee/tea, on site snacks, non-alcoholic drinks)	<b>Part C</b>

## Elder Health & Wellness

### Programs

### Funding

<b>Educational Workshops</b> (cooking, health, nutrition)	<b>Part A/B   Part C</b>
<b>Fitness Classes</b> (aerobic/resistance training, dancing, swimming)	<b>Part A/B   Part C</b>
<b>Group Activities</b> (board games, community gardening)	<b>Part A/B   Part C</b>
<b>Group Clubs</b> (book, walking)	<b>Part A/B   Part C</b>
<b>Group Therapy</b> (art, music, pet)	<b>Part A/B   Part C</b>
<b>Gym Membership</b>	<b>Part A/B   Part C</b>
<b>Social Events</b> (farm/nature preserve visits, museum tours)	<b>Part A/B   Part C</b>

## Transportation

### Purchase, Repair & Enhancements

### Funding

<b>Accessibility Enhancements</b> (handles, ramps, steps)	<b>Part A/B   Part C</b>
<b>Cleaning</b> (detailing)	<b>Part A/B   Part C</b>
<b>Emergency Roadside Assistance</b> (battery, repair, towing)	<b>Part A/B   Part C</b>
<b>New/Used Vehicle Purchase (2)*</b>	<b>Part A/B   Part C</b>
<b>Safety Equipment</b> (dash/rear cameras, safety/first aid kits, extinguishers)	<b>Part A/B   Part C</b>
<b>Title/Registration Fees</b>	<b>Part A/B   Part C</b>
<b>Vehicle Accessories</b> (floor mats, organizers)	<b>Part A/B   Part C</b>

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------



# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Transportation

### Purchase, Repair & Enhancements

#### Interior & Exterior Maintenance

#### Funding

<b>Chassis</b> (body, exterior lights, locks, tires/wheels, windshield)	Part A/B   Part C
<b>Common Parts</b> (belts, filters, fuses, pumps, spark plugs, wipers)	Part A/B   Part C
<b>Drive Train</b> (including transmission)	Part A/B   Part C
<b>Engine/Components</b> (including full replacement)	Part A/B   Part C
<b>Fluids</b> (brake, coolant, fuel/gasoline, oil, radiator, transmission, washer)	Part A/B   Part C
<b>Interior</b> (carpet/flooring, ceiling, lights, seats, upholstery)	Part A/B   Part C
<b>Systems</b> (braking, cooling, electrical, exhaust, fuel, suspension)	Part A/B   Part C

## Office & Facilities

### Supplies & Equipment

#### Funding

<b>Bookcases</b>	Part A/B   Part C
<b>Brochure Displays</b>	Part A/B   Part C
<b>Building Security System</b> (including external lighting)	Part A/B   Part C
<b>Bulletin Boards</b>	Part A/B   Part C
<b>Business Cards</b>	Part A/B   Part C
<b>Cabinets</b> (filing, storage)	Part A/B   Part C
<b>Calculators</b>	Part A/B   Part C
<b>Cameras</b> (digital, film, security)	Part A/B   Part C
<b>Cell Phones</b> (for work use only)	Part A/B   Part C
<b>Chairs</b> (computer, desk, reception, table)	Part A/B   Part C
<b>Cleaning Supplies</b>	Part A/B   Part C
<b>Clips</b> (binding, paper)	Part A/B   Part C

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Office & Facilities

### Supplies & Equipment (cont.)

### Funding

<b>Computer Mouse</b> (including pad)	Part A/B   Part C
<b>Computers</b> (desktop, laptop, tablet)	Part A/B   Part C
<b>Date Stamp</b>	Part A/B   Part C
<b>Desks</b>	Part A/B   Part C
<b>Disaster Kits</b>	Part A/B   Part C
<b>Dry Erase Boards/Calendars</b>	Part A/B   Part C
<b>Envelopes</b>	Part A/B   Part C
<b>Erasers</b> (dry, gum, rubber)	Part A/B   Part C
<b>Fax Machines</b>	Part A/B   Part C
<b>File Folders</b>	Part A/B   Part C
<b>First Aid Kits</b>	Part A/B   Part C
<b>Handheld Two-Way Radios</b>	Part A/B   Part C
<b>Headsets</b>	Part A/B   Part C
<b>Internet/Phone Bills</b>	Part A/B   Part C
<b>Keyboards</b>	Part A/B   Part C
<b>Lighting</b> (desk, floor, table lamps)	Part A/B   Part C
<b>Measuring Tape</b>	Part A/B   Part C
<b>Medical Thermometers</b> (including forehead)	Part A/B   Part C
<b>Microphones</b> (dictation devices)	Part A/B   Part C
<b>Monitors</b> (including stands)	Part A/B   Part C
<b>Notepads</b>	Part A/B   Part C
<b>Paper</b> (cardboard, printer, photo)	Part A/B   Part C
<b>Paper Shredders</b>	Part A/B   Part C
<b>Photocopiers</b>	Part A/B   Part C

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Office & Facilities

### Supplies & Equipment (cont.)

### Funding

Plungers	Part A/B   Part C
Postage Stamps	Part A/B   Part C
Printers (including photo)	Part A/B   Part C
Projectors	Part A/B   Part C
Rulers	Part A/B   Part C
Safety Equipment (earplugs, masks, goggles, gloves)	Part A/B   Part C
Scanners	Part A/B   Part C
Scissors	Part A/B   Part C
Software (accounting, general business, inventory)	Part A/B   Part C
Speakers	Part A/B   Part C
Staplers (including staples)	Part A/B   Part C
Sticky Notes	Part A/B   Part C
Storage Containers (cardboard boxes, plastic bins)	Part A/B   Part C
Surge Protectors	Part A/B   Part C
Tables (craft, meeting)	Part A/B   Part C
Tape & Holders (adhesive, masking, duct, packing)	Part A/B   Part C
Telephones	Part A/B   Part C
Three Hole Punch	Part A/B   Part C
Time Clocks (including biometric)	Part A/B   Part C
Tissue	Part A/B   Part C
Toilet Paper	Part A/B   Part C
Trays	Part A/B   Part C
Utilities (electricity, garbage pickup, natural gas, sewer, water)	Part A/B   Part C
Webcams	Part A/B   Part C
Writing Instruments (markers, pens, pencils)	Part A/B   Part C

Additional sub-category on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B: Title VI - Nutrition and Supportive Services
- Part C: Title VI - Caregiver Support

## Office & Facilities

### Construction & Building Services

#### Multipurpose Senior Center

#### Funding

Additions (2)* (dining room, garage/shelter, kitchen, office space)	Part A/B
Building Rental (2)*	Part A/B
Construction (2)* (including land purchase)	Part A/B
Exterior Extensions (2)* (smokehouse)	Part A/B
Maintenance (2)* (AC/HVAC, electrical, plumbing)	Part A/B
Professional Services (2)* (mold/water damage, inspection, pest)	Part A/B
Replacement (2)* (doors, windows, roof, siding)	Part A/B

## Employees & Training

### Benefits

### Funding

Child Care (1)* (off-site, on-site)	Part A/B   Part C
Compensatory Time Off (1)* (including travel)	Part A/B   Part C
Fitness (1)* (gym membership, on-site gym, or fitness classes)	Part A/B   Part C
Group Insurance (1)* (health, dental, life, disability)	Part A/B   Part C
Hazard Pay (1)*	Part A/B   Part C
Leave Without Pay (1)*	N/A - No Funding Required
Paid Vacation (1)*	Part A/B   Part C
Performance Awards (1)*	Part A/B   Part C
Retirement Benefits (1)* (401(k), SEP IRA, SIMPLE IRA)	Part A/B   Part C
Sick Days (1)* (paid, unpaid)	Part A/B   Part C

Additional sub-categories on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Employees & Training

---

### Travel Reimbursement

**Official, Documented Travel**

### Funding

<b>Delivery (1)*</b> (personal vehicle gas/mileage)	Part A/B   Part C
<b>Home/Site Visits (1)*</b> (personal vehicle gas/mileage)	Part A/B   Part C
<b>Hunting/Fishing (1)*</b> (personal vehicle gas/mileage)	Part A/B
<b>Official Events (1)*</b> (personal vehicle gas/mileage)	Part A/B   Part C
<b>Training (1)*</b> (airfare, car rental, boat, bus, lodging, taxi, train)	Part A/B   Part C
<b>Transportation (1)*</b> (personal vehicle gas/mileage)	Part A/B   Part C

## Employees & Training

---

### Salary or Volunteer Positions

**Caregiver: Certified** (contractor, full-time, part-time)

*SAMPLES ONLY - NOT REQUIRED*

### Funding

<b>Certified Nursing Assistant (CNA)</b>	Part A/B   Part C
<b>Home Health Aide (HHA)</b>	Part A/B   Part C
<b>Licensed Practical Nurse (LPN)</b> (Licensed Vocational Nurse (LVN))	Part A/B   Part C
<b>Licensed Social Worker (LSW)</b>	Part A/B   Part C
<b>Medical Social Worker (MSW)</b>	Part A/B   Part C
<b>Occupational Therapist (OT)</b>	Part A/B   Part C
<b>Physical Therapist (PT)</b>	Part A/B   Part C
<b>Registered Nurse (RN)</b>	Part A/B   Part C
<b>Speech Therapist (ST)</b>	Part A/B   Part C

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Employees & Training

---

### Salary or Volunteer Positions (cont.)

**Caregiver: Not Certified** (contractor, full-time, part-time)

*SAMPLES ONLY - NOT REQUIRED*

### Funding

Care Manager	Part A/B   Part C
Care Assistant	Part A/B   Part C
Case Manager	Part A/B   Part C
Chore Worker	Part A/B   Part C
Companion	Part A/B   Part C
Direct Support Professional	Part A/B   Part C
Homemaker	Part A/B   Part C

## Employees & Training

---

### Salary or Volunteer Positions

**Facilities & Maintenance** (contractor, full-time, part-time)

*SAMPLES ONLY - NOT REQUIRED*

### Funding

<b>Facilities Administrator</b> (Facilities Manager/Supervisor)	Part A/B   Part C
<b>Facilities Program Analyst</b> (Facilities Management Specialist)	Part A/B   Part C
<b>Facilities Planning Analyst</b>	Part A/B   Part C
<b>Facilities Maintenance Analyst</b> (Maintenance Technician)	Part A/B   Part C
<b>Driver</b>	Part A/B   Part C
<b>Vehicle Mechanic</b> (Automotive Technician)	Part A/B   Part C
<b>Custodian</b> (Janitor)	Part A/B   Part C

Section continues on next page.

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Employees & Training

### Salary or Volunteer Positions (cont.)

**Kitchen & Dining Room** (contractor, full-time, part-time)

*SAMPLES ONLY - NOT REQUIRED*

### Funding

<b>Kitchen Manager</b> ( <i>Chef</i> )	Part A/B
<b>Deputy Kitchen Manager</b> ( <i>Sous-Chef</i> )	Part A/B
<b>Section Cook</b> ( <i>Chef de Partie</i> )	Part A/B
<b>Vegetable Station</b> ( <i>Entremetier</i> )	Part A/B
<b>Sauce or Sauté Station</b> ( <i>Saucier</i> )	Part A/B
<b>Salad Station, Cold Kitchen</b> ( <i>Garde Manger</i> )	Part A/B
<b>Swing Cook</b> ( <i>Tournant</i> )	Part A/B
<b>Pastry Cook/Pastry Chef</b> ( <i>Pâtissier</i> )	Part A/B
<b>Fish Station</b> ( <i>Poissonier</i> )	Part A/B
<b>Grill Cook</b> ( <i>Grillardin</i> )	Part A/B
<b>Cook, Line Cook</b> ( <i>Cuisineur</i> )	Part A/B
<b>Junior Cook</b> ( <i>Commis</i> )	Part A/B
<b>Dining Room Manager</b>	Part A/B
<b>Host/Hostess</b>	Part A/B
<b>Server</b>	Part A/B
<b>Busser</b>	Part A/B

Section continues on next page.

	<input type="text" value="Search Guide..."/>		<a href="#">Return to Main Menu</a>
---	--	---	-------------------------------------

# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Employees & Training

### Salary or Volunteer Positions (cont.)

**Office & Support** (contractor, full-time, part-time)

*SAMPLES ONLY - NOT REQUIRED*

### Funding

<b>Director</b> (General Manager)	Part A/B   Part C
<b>Deputy Director</b> (Office Manager)	Part A/B   Part C
<b>Program Coordinator</b> (Program Manager)	Part A/B   Part C
<b>Administrative Assistant</b> (Office Assistant, Virtual Assistant)	Part A/B   Part C
<b>Office Clerk</b> (Data Entry Clerk, File Clerk, Records Manager)	Part A/B   Part C
<b>Receptionist</b> (Scheduler, Virtual Receptionist)	Part A/B   Part C
<b>Customer Service Representative</b> (Community Liaison Rep.)	Part A/B   Part C
<b>Financial Manager</b> (Accountant)	Part A/B   Part C
<b>Contract Administrator</b>	Part A/B   Part C
<b>Human Resources Administrator</b> (HR Assistant, HR Manager)	Part A/B   Part C
<b>Special Events Coordinator</b> (Special Programs Coordinator)	Part A/B   Part C

## Employees & Training

### Training & Certifications

### Funding

<b>Aging, Geriatric, and Long-Term Care (1)*</b>	Part A/B   Part C
<b>Caregiver Support (1)*</b>	Part C
<b>Conditions (1)*</b> (Alzheimer's, Dementia, Diabetes, Parkinson's)	Part A/B   Part C
<b>Disaster Planning and Emergency Response (1)*</b>	Part A/B   Part C
<b>Diversity and Cultural Awareness (1)*</b>	Part A/B   Part C
<b>Driver (1)*</b>	Part A/B   Part C

Section continues on next page.



# Spending Guide

## Special Requirements

- (1)\* If allowed by tribal policies and procedures.
- (2)\* Requires ACL approval prior to purchase.  
(Any single supply or equipment purchase over \$5,000)

## Funding Acronyms

- Part A/B:** Title VI - Nutrition and Supportive Services
- Part C:** Title VI - Caregiver Support

## Employees & Training

### Training & Certifications (cont.)

### Funding

Elder Abuse (1)*	Part A/B   Part C
End of Life Care (1)*	Part A/B   Part C
Ethics (1)*	Part A/B   Part C
Fall Prevention (1)*	Part A/B   Part C
Fire Safety (1)*	Part A/B   Part C
First Aid and CPR (1)*	Part A/B   Part C
Fitness (1)*	Part A/B   Part C
Food Safety (1)*	Part A/B   Part C
Mental Health (1)*	Part A/B   Part C
Nutrition (1)*	Part A/B   Part C
Pain Management (1)*	Part A/B   Part C




[Return to Main Menu](#)